

**Meeting Minutes**  
**Region 5. Neches Regional Flood Planning Group**  
**Consultant Selection Review Committee Meeting**  
**Tuesday, February 9, 2021**  
**1:00 PM**

**Roll Call:**

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) / Absent ( ) / Alternate Present (*)</u>
Steve Moon	<i>Industries</i>	x
John Beard, Jr.	<i>Public</i>	x
Scott Hall	<i>River authorities</i>	x
Joseph G. Majdalani (Joe)	<i>Water districts</i>	x
Robb Starr	<i>Water utilities</i>	x

**Other Meeting Attendees:**

Ryan Ard, LNVA  
Dawn Pilcher, LJA Engineering  
Chad Johnson, LJA Engineering  
John Grounds, LJA Engineering  
Bart Standley, RPS Infrastructure  
Kelly Dillard, Walter P. Moore  
Andres Salazar, Walter P. Moore  
Derek St. John, Gauge Engineering  
Danetta Harris, K Strategies Group, LLC  
Michael Cornelius, GEI Consultants, Inc.  
Michael Reedy, Freese & Nichols  
Jason Afinowicz, Freese & Nichols  
Rolando Ayala II, Freese & Nichols  
Zach Stein, HDR

**1. AGENDA ITEM NO. 1: Call to Order**

Joe Majdalani called the meeting to order at 1:05 PM. A roll call of the planning group members was taken to record attendance.

**2. AGENDA ITEM NO. 2: Interview firms in response to Request for Qualifications related to engineering services for the Region 5. Neches RFPG received on January 26, 2021.**

Three (3) firms were invited to interview. Representatives from LJA Engineering, Walter P. Moore, and Freese & Nichols attended the meeting and made presentations to the subcommittee. Each firm was given approximately 15 minutes to make a presentation, followed by a Q&A session moderated by the subcommittee members.

Interviews began at 1:09 PM and concluded at 4:35 PM. Presentations were received in order of the aforementioned firms. Following the last interview the subcommittee deliberated on the merits of each firm. The subcommittee concluded based on the statements of qualifications received and the interviews held on this date that Freese & Nichols appeared as the most qualified firm to perform the scope of work

presented in the Region 5. Neches Request for Qualifications. Discussion was had and the subcommittee agreed the recommendation to the full RFPG Group would be made as such.

**3. AGENDA ITEM NO. 3: Public comments – limit 3 minutes per person**

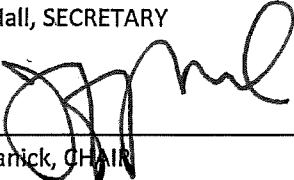
The floor was opened for public comment; however, being no members of the public in attendance, the comment period was closed.

**4. Adjourn**

The meeting adjourned at 5:01 PM by Joe Madjdalani.

*Approved by the Region 5 Neches RFPG at a meeting held on February 11, 2021 at 1:00 PM at the location duly posted in the meeting notice.*

  
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Scott Hall, SECRETARY

  
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Jeff Branick, CHAIR