

Meeting Minutes
 Region 5. Neches Regional Flood Planning Group Meeting
 Thursday, November 16, 2023
 2:00 PM
 Hybrid (in person/virtual) Meeting

Roll Call:

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) /Absent () / Alternate Present (*)</u>
Brent Heironimus	<i>Agricultural interests</i>	()
Jeff Branick	<i>Counties</i>	()
Liv Haselbach	<i>Electric generating utilities</i>	X
Ellen Buchanan	<i>Environmental interests</i>	X
Allen Sims	<i>Flood districts</i>	X
Steve Moon	<i>Industries</i>	X
Kyle Kingma	<i>Municipalities</i>	X
Amanda Young	<i>Public</i>	X
Scott Hall	<i>River authorities</i>	X
Brian McDougal	<i>Small business</i>	X
Doug Canant	<i>Water districts</i>	X
Robb Starr	<i>Water utilities</i>	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent() / Alternate Present (*)</u>
Bregan Brown	Texas Parks and Wildlife Department	()
Michelle Ellis	Texas Division of Emergency Management	()
Manuel Martinez	Texas Department of Agriculture	()
Trey Watson	Texas State Soil and Water Conservation Board	()
Rhonda Masters/Jet Hays	Texas General Land Office	X
Katie Pietsch Koslan	Texas Water Development Board (TWDB)	X
Kathy Saucedo	Texas Commission on Environmental Quality	()
Lisa Mairs/Helena Mosser	US Army Corps of Engineers	X
Lisa Collins/Keith Horn	Texas Department of Transportation	()
Jacob Donellan	Federal Public Lands	()
Randy Reece	Sabine Neches Navigation District	()
Chad Ballard	Region 3. Trinity RFPG Liaison	()
Don Carona/Douglas Manning	Region 4. Sabine RFPG Liaison	()
Stephen Costello	Region 6. San Jacinto RFPG Liaison	()

Quorum:

Quorum: Yes

Number of voting members or alternates representing voting members present: 10

Number required for quorum per current voting positions of 12:7

Other Meeting Attendees: **

Risa King, LNVA

Lincoln Abbott, FNI

Elizabeth Bache, FNI

Rolando Ayala, FNI

Dr. Matthew Berg

Cynthia Nolasco

**Meeting attendee names were gathered from those who entered information for joining the ZOOM meeting and those physically present.

All meeting materials are available for the public at: <https://nechesfloodplanning.org/>

1. AGENDA ITEM NO. 1: Call to Order

Steve Moon called the meeting to order at 2:06 PM.

2. AGENDA ITEM NO. 2: Public Comment

The floor was opened for public comment. There were none and the item was closed.

3. AGENDA ITEM NO. 3: Status updates and discussions from RFPG members.

- a. Consideration of additional, region specific, public notice requirements necessary to ensure adequate public notice within the region.

Discussion regarding the current posting guidelines was had by the group.

A motion was made by Liv Haselbach and seconded by Robb Starr to continue with the established public notice requirements thereby ensuring adequate public notice within the region with the option to reconsider should a recommendation be made by the Communications Subcommittee at a future date. The item passed unanimously.

4. AGENDA ITEM NO. 4: Update from the Texas Water Development Board.

Katie Pietsch Koslan was present for TWDB and provided the following updates:

- a. Request for Information responses are due back to TWDB by November 20, 2023.
- b. Flood related photos may be submitted through the submission link sent via email or directly to flood planners.
- c. Second Cycle Flood Planning Request for Application packages have been posted to the TWDB website with corresponding instructions for RFPG Sponsors.
- d. Expenses should be certified in advance where possible in order to facilitate the timely submission of reimbursement requests

5. AGENDA ITEM NO. 5: Approve minutes of the September 14, 2023 RFPG meeting.

The meeting minutes were presented for comments. A motion was made by Brian McDougal and seconded by Robb Starr to accept the minutes as presented. The item passed with unanimous approval.

6. AGENDA ITEM NO. 6: Receive registered public comments on specific agenda items (limit three minutes per speaker).

There were no registered public comments and the item was closed.

7. AGENDA ITEM NO. 7: Update from Technical Consultant.

- a. TWDB Request for Information for Amended Plan
- b. Expense Budget Adjustments

The Technical Consultant reviewed the Request for Information responses with the Group, and presented an expense budget update with changes as detailed in the table below.

Category	Original Budget	Revised Budget	Amount Change	% Change
Salaries & Wages	\$353,323.33	\$383,214.75	\$29,891.42	8.46
Fringe	\$223,300.35	\$242,191.72	\$18,891.37	8.46
Travel	\$12,000.00	\$4,501.33	\$(7,498.67)	-62.49
Other Expenses	\$8,000.00	\$3,905.59	\$(4,094.41)	-51.18
Subcontractor Services	\$537,133.00	\$450,084.40	\$(87,048.60)	-16.21

Overhead	\$414,508.33	\$449,576.05	\$35,067.72	8.46
Profit	\$174,834.99	\$189,626.16	\$14,791.17	8.46
Total	\$1,723,100.00	\$1,723,100.00		

A motion was made by Liv Haselbach and seconded by Scott Hall to approve the RFI response and the expense budget updates as presented. The item passed with unanimous approval by all members present.

8. AGENDA ITEM NO. 8: Reports from other Flood Planning Region liaisons.

- a. Region 3 Trinity
- b. Region 4 Sabine
- c. Region 6 San Jacinto

The Trinity RFPG is conducting regular business and preparing to start the new flood planning cycle.

There were no updates from the Sabine or San Jacinto RFPGs.

9. AGENDA ITEM NO. 9: Consider meeting date for next meeting.

The next meeting is scheduled for January 11, 2024 at 2 pm.

10. AGENDA ITEM NO. 10: Consider possible agenda items for next meeting.

Potential agenda items for the next meeting include approving administrative expenses, an overview of the grant application process, and reviewing the proposed second cycle schedule.

11. AGENDA ITEM NO. 13: Adjourn

The meeting was adjourned at 2:50 PM by Steve Moon.

Approved by the Region 5 Neches RFPG at a meeting held January 11, 2024 at 2 PM.



Scott Hall, SECRETARY



Steve Moon, CHAIR